



BY GREAT DAY IMPROVEMENTS, LLC



YOUR GUIDE TO **SUNROOM** CONSTRUCTION

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Questions? Call us at **800-230-8301.**

Congratulations

You have just made one of the best investments for your home, a Patio Enclosures® sunroom.

This booklet contains valuable information on the processes involved in the design, manufacture and installation of your sunroom. We encourage you to read through it at your convenience.

Please contact your local office if you have any questions not addressed here. We are always glad to hear from you.

Measuring your sunroom

Although it is not required, we'd prefer your presence at the measurement. If you can't be present due to scheduling issues, we will leave a door hanger to let you know your site has been measured.

Building permits

Every community handles the building permit process differently. Whether we obtain the permit or help you get the permit yourself, please remember we have no control over local zoning requirements, building codes, regulations, waiting periods or variances. We will do our best to help cut through any red tape.

If you choose to get the permit yourself, please contact your local Patio Enclosures® office immediately after your permit has been issued. If we obtain the building permit, the operations administrator at your local office will contact you when your permit arrives. Materials for your sunroom will be ordered when your permit has been obtained.



Site preparation

We prepare the site for your new sunroom before your installation begins. So, please expect a period of time between the concrete work, carpentry work, and electrical and building inspections.

If you are doing your own site preparation, such as cement and/or carpentry work, please remember we cannot begin our part in the process until your site work and building inspections are complete. We must take final measurements of the site in order to process your order correctly. If you have any problems or questions, please let us know.

Ordering materials

After your room is measured and the permit issued, your order is entered at your local office and sent to our manufacturing facility in Macedonia, Ohio. You will be notified when the materials for your sunroom have been ordered. This is typically when your next payment is due.

The manufacturing process

Once your order is sent to our factory in Macedonia, Ohio, our master fabricators begin manufacturing your sunroom, specific to your design requirements.

Receiving the materials

Upon completion of the manufacturing process, your sunroom is shipped to your local office, where it is staged for installation. Your local office will notify you to let you know when your sunroom will be installed.

Installation

Usually 1-2 days in advance of your installation day, our local office will call to confirm your installation date, subject to inclement weather. A payment is generally due at the start of your project.

Our installers are specialists, factory-trained in sunroom construction and your sunroom is installed to our rigorous standards.





Blinds and shades installation

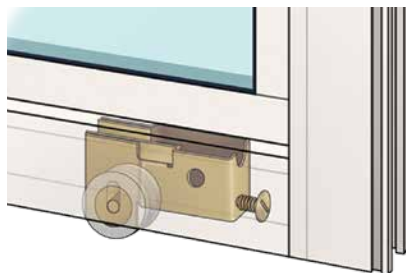
Upon completion of your sunroom, our installers will measure for blinds and shades. If you have purchased our custom blinds and shades, your order will be placed and manufactured. Delivery will take approximately 4 to 5 weeks. Once your local office receives your blinds and shades, you'll be contacted to set up a convenient installation date. Even if you have not purchased blinds and shades, we will have the measurements on file should you wish to purchase them in the future.

Maintenance

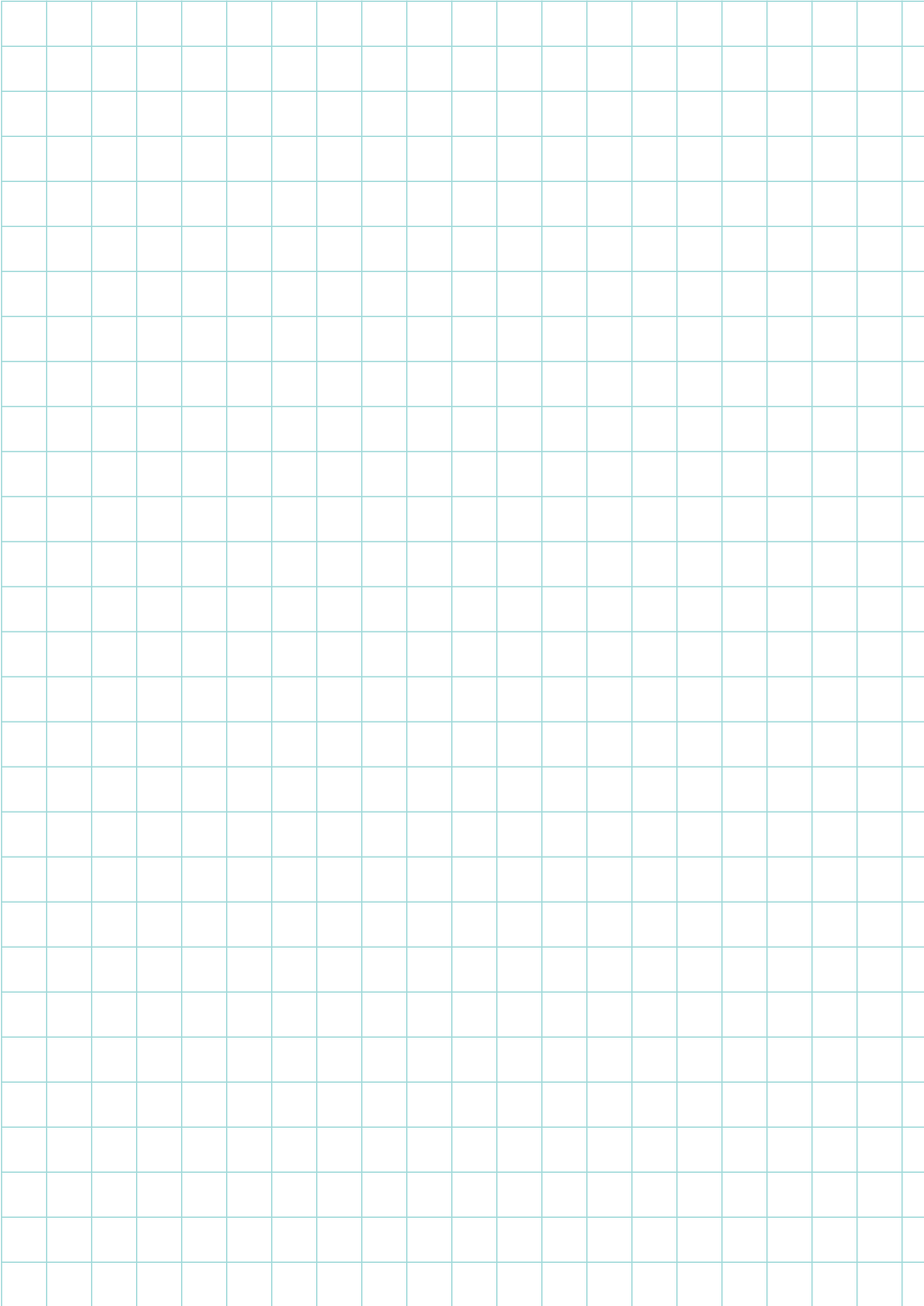
While your new sunroom is nearly maintenance free, here are a few tips to keep it looking and operating like new.

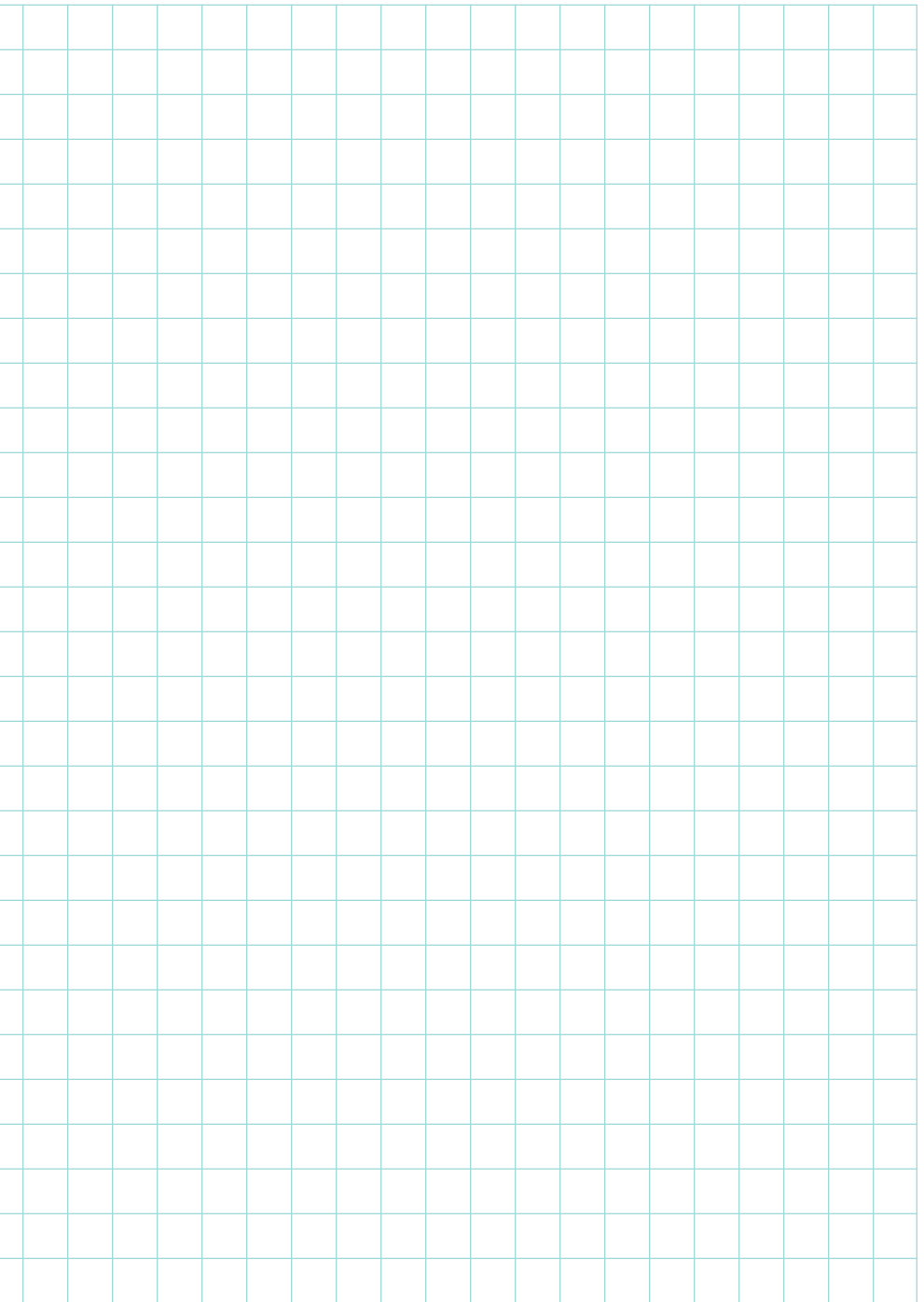
- Don't be afraid to use water on the roof and exterior walls to rinse off any accumulation of dirt or grime. The inside and outside may be cleaned with mild soap and water or any non-abrasive cleaner.

- It is advisable to avoid unnecessary activity on any roof, including your sunroom's. An annual inspection of the roof and gutters is suggested.
- Keep the door and window tracks clean, inside and out. Use a pure silicone spray to keep doors and windows operating smoothly. Do not use an oil-based lubricant. (Oil-based lubricants tend to attract dirt.)
- Weep holes should be kept clear for proper drainage.
- The wheels of the door and window units are adjustable. Should the need arise, there are openings at the bottom of each that give you access to the adjustment screws. A No. 2 Phillips-head screwdriver works well for this adjustment.



Sunroom layout





Your satisfaction matters

We take great pride in providing top-notch service to our customers. That's why it's important to us to hear how we're doing.

After your installation is complete, we will send you a satisfaction survey via email to ensure you are completely satisfied.

Your design consultant will also reach back out to you to make sure you are enjoying your new room.

Should you have any questions or concerns along the way, please don't hesitate to reach out!

Customer Satisfaction Survey

1. Rate your overall level of satisfaction:

Very Satisfied
 Satisfied
 Neutral
 Dissatisfied
 Very Dissatisfied

Save Next >

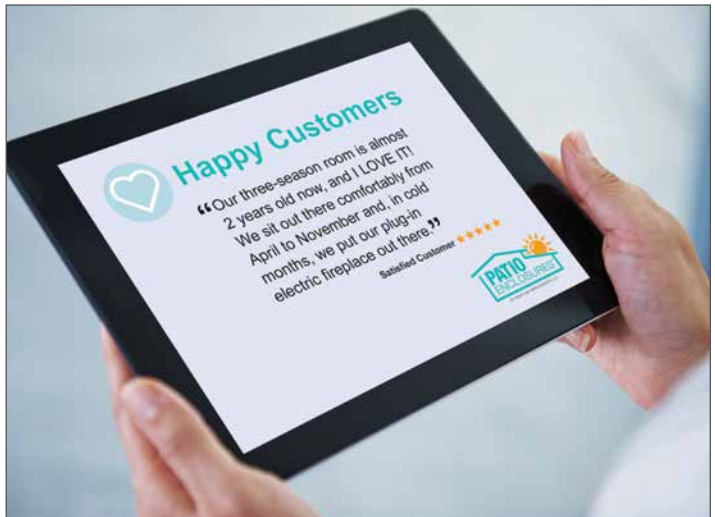
Completed:

14. Are you satisfied with the service you received?
12. How would you rate the quality of the product?

Submit a review

Scan the QR code below or go to:

<http://www.patioenclosures.com/submit-a-review.aspx>





Other home improvement solutions

To complement your sunroom and home, we offer a variety of tailored home improvement solutions.

- Custom Blinds and Shades
- Retractable Awnings
- Stanek® Vinyl Windows
- Window and Door Awnings
- Patio, Entry and Storm Doors
- Patio Covers



For more information, ask your Design Consultant or call

800-230-8301

Visit patioenclosures.com

Help us spread the news

We enjoy rewarding our customers for referrals. Send us the names of your friends and neighbors who may be interested in a sunroom, solarium or screen enclosure.

- For each referral that results in a set appointment, we'll reward you with **\$100**
- For each referral that results in a sale we'll reward you with an **additional \$100**



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Zip _____ Phone (____) _____

Friend's Name _____
Address _____
City _____ State _____
Zip _____ Phone (____) _____

SUNROOMS | WINDOWS | DOORS | AND MORE

INSTALLATION GUIDE ACKNOWLEDGEMENT

This booklet is produced as a courtesy to our customers.

Please sign below to acknowledge receipt.

Customer signature

Design Consultant signature

On the progress of my sunroom,

I prefer to be contacted by:

Email

Phone

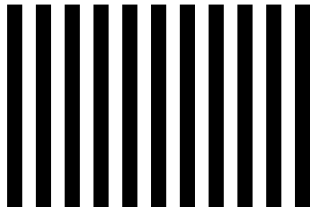


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Happy Customers

“We wanted to say thanks for the amazing porch and deck you built for us! It is absolutely perfect. We cannot thank you enough for making our dream room a reality!”

— Satisfied Customer ★★★★★

